



Several vacancies may be available - multiple selections may be made

Job Title:	Cargo Specialist (Dangerous Goods) S-0301-09
Location:	RAF Mildenhall
Vacancy Number:	128930
Close Date:	Open Until Filled
Hours and Schedule:	37.5 hours per week on a fixed schedule Mon-Fri
Hourly Pay:	£18.09 - £25.10

Benefits:

- **Competitive Salary:** the starting salary for this position is £18.09
- **Holiday:** 25 Days Annual Leave + UK Bank holidays
- **Paid Sick Leave**
- **Pension Scheme**
- **Free On-Site Parking**
- **Employee extras such as:** Life Assurance scheme, Employee Assistance Program, Specialized Training, Developmental Opportunities, Receive time off, cash, and honorary awards for significant contributions

Job Description:

Your duties will involve inspecting hazardous materials and ensuring all classes of hazardous cargo, including explosives and ammunition, are properly packed, marked, labeled and certified for air or surface movement. You will assist with both Inbound and Outbound customs clearance procedures for cargo and complete applicable customs documentation and submit to corresponding customs office for clearances while maintaining the customs ledger.

You will prepare Cargo Shipping Documents and maintain records and document actions on spreadsheets as required as well as perform a broad range of special handling requirements as directed by AF and civilian directives.

Qualifications and Key skills:

One year of specialized experience as per the key skills listed below:

- Working knowledge of the transportation European Dangerous Goods program to include but not limited to Road, Ship, and Air transportation regulations.

- Knowledge of established safety and occupational health principles, practices, procedures, laws, and regulations related to the safety program, risk assessment methods, and techniques for evaluating occupational safety and health risks.
- Knowledge of federal planning policy and guidance to include publications applicable to the functional area.
- Ability to identify, analyze, and translate complex information, make appropriate judgments, and evaluate options concerning unit readiness.
- Ability to recognize the inter-relationships of various aspects of operating programs to integrate and analyze information to evaluate overall program status

Conditions of employment

- You will be required to handle and safeguard sensitive information in accordance with applicable US and UK laws, rules and regulations. This position may also be coded as mission essential.
- You may be required to travel by military and/or civilian aircraft, and you may also be required to travel to the US or other country, in the performance of official duties or attend necessary training.
- You will be required to complete a 6-month probationary period.
- Start & end times may be modified due to mission needs and in accordance with organization's flexible working policies. Overtime may be required and you may be assigned other duties not included in this position description, but that are appropriate to the grade and skill set of the incumbent.
- You must be able to communicate effectively both orally and in writing.
- You will be required to complete mandatory training to include EUCOM and Host Nation customs training IAW ECM 4504.01 and USAFE UK Host Nation Coordination Cell/Transportation & Customs. For Hazardous Cargo Preparation and ADR Certification training are a minimum requirement for the transportation of dangerous goods
- Shift work and emergency overtime may be required

NOTE: You will require a security clearance and a right to work in the UK

This position may have certain restrictions on US citizens including US dual nationals due to the Status of Forces Agreement. For additional information contact the LNDH team on 01638 544955.

LNDH Application: <https://forms.osi.apps.mil/r/HiHn37upJw>

Supporting Documents to be submitted via email to 100fss.fsmc6@us.af.mil